October 28, 2017

The National Garden Clubs, Inc. (NGC) is pleased to announce the Scholarship Program for the 2018-2019 Academic Year. College juniors, seniors and graduate students pursuing a Master’s Degree are encouraged to apply. Last year 41 scholarships of $4,000 each were awarded. Doctoral candidates are not eligible. The deadline for applications is February 1, 2018; sophomores may make application for their junior year. All necessary information and forms (Instructions and Guidelines and the Scholarship Application) are available at (www.gardenclub.org), the official website for the National Garden Clubs, Inc.

One candidate will be selected from the state of Michigan to receive a $1000 scholarship from Michigan Garden Clubs. The winner will then be eligible to compete for one of the National Garden Clubs’ grants. If this student is selected as one of the NGC winners the scholarships could total a maximum of $5000. Although competition is stiff, Michigan has produced several winners. I am certain many of your students have an excellent chance of winning these scholarships.

NGC, Inc., is proud of its scholarship program, which offers financial aid to students and promotes study in the fields of Agronomy, Agriculture Education, Floriculture, Horticulture, Landscape Design, Botany, Biology, Forestry, Wildlife Science, Plant Pathology/Science, City (Rural and Urban) Planning, Habitat or Forest/Systems Ecology, Environmental Conservation (including Engineering, etc), and Land Management and/or other related or allied subjects. Applicants must be majoring in one of these fields of study and planning a career related to gardening, landscape design, environmental issues, floral design or horticulture.

Let’s keep one of the NGC scholarships in Michigan! Please share this information with all qualified students and encourage them to apply, and forward this information to relevant student organizations and to your faculty and administrative staff. Please encourage anyone to call me should they have questions or concerns. I am available to assist in any way possible.

If you have received this information in error, please communicate that to me so I may redirect it to the appropriate individual at your institution. Thank you for your assistance in this worthwhile scholarship competition.

Sincerely,

Ann Campbell
Michigan Chair for NGC Scholarship
1186 Wild Cherry Drive
Williamston, MI 48895
Telephone: 517.242.2829 Email: a2fcampbell@aol.com

RECEIVED
NOV 09 2017
MTU/SFSC OFFICE
National Garden Clubs
SCHOLARSHIP PROGRAM

APPLICATION

DEADLINE: February 1st

Details of the Award

- Annually up to forty-one (41) NGC Scholarships are available, each in the amount of $4,000. The number of scholarships and their amount for each academic year will be determined annually.
- One-year scholarships are available to juniors, seniors and graduate students pursuing a Master's Degree.
- Equal Opportunity shall be provided to all applicants.
- Sophomores may make application for their junior year.

Applicant Eligibility

Applicants must meet all of the following criteria:

- Must be a US Citizen or Permanent Legal Resident of the United States.
- International or Foreign Exchange Students are not eligible.
- Doctoral program students are not eligible.
- Must be attending school full-time as defined by NGC:
  - Undergraduate students must be enrolled for a minimum of 12 graded hours of classes.
  - Graduate students must be enrolled for a minimum of 9 graded hours of classes.
- Study abroad on fellowships or internships are not eligible; funds may be applied to studies overseas provided that the study is a condition of the recipient's degree plan and that payment continues to be made to the accredited U.S. college or university.
- Must have a cumulative GPA of at least 3.25 (on a 4.0 scale).
- Must be planning a career related to gardening, landscape design, environmental issues, floral design or horticulture.
- Must be majoring in one of the following fields of study:
  - Agronomy
  - Agriculture Education
  - Floriculture
  - Horticulture
  - Landscape Design
  - Botany, Biology
  - Forestry
  - Wildlife Science
  - Plant Pathology/Science
  - City (Rural & Urban) Planning
  - Habitat or Forest/Systems Ecology
  - Environmental Concerns (Management: Environmental, Horticulture Resource/Environmental Behavior)
  - Environmental Conservation (inc. Engineering, etc.)
  - Land Management and/or other related or allied subjects

Selection Criteria

- All applications received by a State Garden Club Chairman will be judged by that Chairman and committee in order to choose one winning application. (Two applications for states with 10,000+ membership.)
- After judging has been completed at the state level, the applications will be sent by the State Scholarship Chairman to the NGC Scholarship Chairman to be received (i.e. in the hands of) by the deadline date of March 1st for judging by the NGC Scholarship Committee members.
- The NGC Scholarship Committee will consider only one application per state. (Exception: Any State Garden Club with a membership of over 10,000 may submit two applications.)
- The following Sample Scale of Points may be used for the evaluation of each application:

<table>
<thead>
<tr>
<th>Academic Record</th>
<th>40%</th>
</tr>
</thead>
<tbody>
<tr>
<td>Applicant's Letter</td>
<td>25%</td>
</tr>
<tr>
<td>Listing of Honors/Extracurricular Activities/Work Experience</td>
<td>13%</td>
</tr>
<tr>
<td>Financial Need</td>
<td>15%</td>
</tr>
<tr>
<td>Recommendations</td>
<td>5%</td>
</tr>
<tr>
<td>Conformance</td>
<td>2%</td>
</tr>
</tbody>
</table>

- Applications are evaluated and winners chosen by the National Garden Clubs Scholarship Committee, which consists of the NGC Scholarship Chairman and the eight Regional Directors of NGC. Final judging
takes place just prior to the annual NGC Convention. Winners are announced during the NGC Convention. The National Garden Clubs, Inc. Headquarters staff will notify all applicants in writing of the committee’s decisions immediately following the NGC Convention.

Description of Funds

- Checks for the winning applicant’s scholarship will be mailed in late July from NGC Headquarters to the Financial Aid Office of the institution at which the student is enrolled. No funds will be sent directly to the student.
- All funds will be distributed by the Financial Aid Office according to the particular school’s term-system, unless the student has only one term remaining before the completion of the degree.
- In the event of a change in a student’s major to one other than those listed above, or if the student withdraws from school; the balance of the funds must be returned to National Garden Clubs.
- The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.

Application Procedure

- The following documents must be submitted: (front side only)
  1. NGC Scholarship Application Form
  2. Financial Aid Form
  3. Complete official academic transcripts
  4. Letter from applicant (set fonts, header, and margins for one (1) page - Front side only)
  5. List of extracurricular activities, honors, recognitions received within the last three years (Front Side Only)
  6. Three letters of recommendation (Front Side Only)
- All of the documents must be mailed by the applicant in one large envelope. Do not place the documents in page protectors, in any sort of permanent binder, or staple the pages.(NO STAPLES)
- Applications must be mailed to the State Garden Club Scholarship Chairman for the state in which the applicant is a legal resident, even if the student is attending an out-of-state school. A list of State Garden Club Chairmen is at the end of the application. **DEADLINE: Received by February 1st**
- No applications should be sent directly to the NGC Scholarship Chairman.
- When a student reapplies for a scholarship (whether the applicant is or is not a previous winner), a complete now and updated application must be submitted.

Instructions for Filling out Application

- All forms preferred to be typed or computer generated. (Front side only --- do not staple)
- Set fonts and margins, in order to comply with page limits

| Application Form | • NGC Application Form must be used
| Financial Aid Form | • All fields completed
| Financial Aid Form | • Must be complete with all questions answered
| Financial Aid Form | • Signed by both student & Financial Aid Officer
| Financial Aid Form | • If Financial Aid information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year.
| Transcripts | • Official academic transcripts
| Transcripts | • Transcripts must include the latest grading period.
| Transcripts | • Graduate students must include undergraduate transcripts
| Letter | • Discuss background, future goals, financial need, future career goals
| List of Activities | • List to include only items for the last 3 years
| List of Activities | • Students returning to school after an absence can list work experience and activities
| Letters of Recommendation | • Discuss scholastic ability, personal character, work-related experience
National Garden Clubs
SCHOLARSHIP APPLICATION FORM - YEAR - 2018-2019

Full Name

Date of Birth (Month/Year) __________________ Female □ Male □ Marital Status

Home (Legal/Permanent) Address: ________________________________
(your address at end of semester is necessary to send notification and required information/forms)

City __________________________ State ____ Zip _______ Phone ______________

Email ____________________________ Cell phone _________________________

College/University __________________________

Department Enrolled __________________________

Major __________________________ Minor __________________________

CURRENT GRADE LEVEL AT TIME OF APPLICATION:

Sophomore ______  Fifth Year Landscape Architect ______

Junior ______  Graduate Student ______

Senior □

CURRENT CUMULATIVE GRADE POINT AVERAGE ________________________________

College(s) Previously Attended __________________________

Dates __________________________ Previous Semester GPA __________________

When do you expect to graduate? __________________ Degree __________________

Occupational Objective After Graduation __________________________

______________________________

Name of Financial Officer __________________________

Address __________________________

Phone __________________________ Email __________________________

STUDENT'S SIGNATURE __________________________ Date __________________

SUBMIT THIS FORM WITH THE OTHER REQUIRED ITEMS TO THE SCHOLARSHIP CHAIRMAN OF YOUR STATE

DEADLINE: Received by February 1st
ANTICIPATED SOURCES OF FUNDS: Please use the following form to show all (including scholarships other than anticipated one from NGC), assistantships, educational insurance policies, etc., as well as all projected costs involved for attending college for the upcoming school year beginning in September. It is not required that projected resources and expenditures balance.

NOTE: If FAFSA information is not available before the application deadline, information from the previous academic year may be used with the notation that it is an estimate based on the previous year.

This form must be completed and SIGNED by both the Financial Aid Officer and by the student making the application.

- **ALL** questions on the form must be answered since actual financial need is one of the determining factors in the awarding of scholarships.
- The student and Financial Aid Officer will determine how the money is to be spent: tuition, food, housing, books, etc.
- The student must mail this form, along with other required application materials, to the State Garden Club Scholarship Chairman of the state in which he/she is a legal resident. Please do not mail directly to the National Garden Clubs Scholarship Chairman.

### ANTICIPATED RESOURCES

<table>
<thead>
<tr>
<th></th>
<th>From parent or relative</th>
<th>From personal savings</th>
<th>Educational Insurance Policies</th>
<th>School-year earnings</th>
<th>Grants/Scholarships</th>
<th>Loans</th>
<th>Other:</th>
<th>Total Funds Available</th>
</tr>
</thead>
</table>

### PROJECTED EXPENDITURES

<table>
<thead>
<tr>
<th></th>
<th>Tuition and Fees</th>
<th>Housing</th>
<th>Board</th>
<th>Books/Supplies</th>
<th>Clothing/Laundry</th>
<th>Transportation</th>
<th>Other:</th>
<th>Total Expenses</th>
</tr>
</thead>
</table>

### FINANCIAL AID OFFICER:

Is this student eligible for receiving financial aid at your institution?

Grants/Scholarships: Yes _____ No _____

Student Loans: Yes _____ No _____

Has this student applied for financial aid at your institution? Yes _____ No _____

### FINANCIAL AID OFFICER'S SIGNATURE

PRINTED NAME ____________________________________________________________

ADDRESS ________________________________________________________________

CITY/STATE/ZIP __________________________________________________________

PHONE ______________________ FAX ______________________ DATE ______________

**This information will be held in strictest confidence. It will be made available only to appropriate officials of the college/university and to the members of NGC Scholarship Committee.**

**THIS WILL AUTHORIZE THE RELEASE OF MY FINANCIAL NEED FORM to National Garden Clubs, Inc.**

### STUDENT'S SIGNATURE

DATE ______________________ COLLEGE/UNIVERSITY ____________________________