As you check out of the residence halls for the summer, please take the time to read this final issue of You Deserve A Break. It contains important information on room cleaning procedures, checking out, mail forwarding, room damages, dining hours, and much more. If you have any questions, feel free to contact us at housing@mtu.edu or ask your Resident Assistant.

**Questions**

If you have any questions regarding this information, please see your Resident Assistant, email housing@mtu.edu, or give one of the following offices a call:

- Housing       906-487-2682
- Facilities    906-487-2740
- Dining Services 906-487-2664

**Checkout**

Make an appointment to checkout with your RA. All checkout appointments must be made at least 48 hours before you are planning to check out.

Students with extenuating circumstances can request a late departure by visiting "online forms" at www.housing.mtu.edu.

Please note if you do not check out properly, you will be assessed a $25.00 improper checkout penalty. If you do not return your key, there is a $50.00 fee.

**All residents not graduating** must vacate their room and properly check out with their RA before noon on Saturday, April 30, 2011.

**All graduating seniors** must vacate their room and properly check out with their RA before noon on Sunday, May 1, 2011.

After you have checked out of your room with your RA, **return your key(s) and the yellow checkout form to the reception desk in your residence hall.** If the reception desk is closed, tape the key(s) to the form and place it in the misaddressed mail slot.

**Hall Security**

The entrances to all residence halls will be locked at 5:00 pm on Sunday, May 1. Your ID Card will NOT allow you entry into the building after this date.

**Meal Schedule**

The Dining Halls will close after lunch in McNair and Wads, and after Dinner (6:00 pm) in DHH on **Friday, April 29.**

The Dining Halls will reopen in the fall for brunch Saturday, August 20, 2011.

**Douglass Houghton Hall**

<table>
<thead>
<tr>
<th>April 25 - 29</th>
<th>Mon - Friday</th>
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<tbody>
<tr>
<td>Continental Breakfast</td>
<td>7:00 AM – 10:30 AM</td>
</tr>
<tr>
<td>Lunch</td>
<td>10:30 AM – 1:30 PM</td>
</tr>
<tr>
<td>Deli Hour</td>
<td>1:30 PM – 4:00 PM</td>
</tr>
<tr>
<td>Dinner</td>
<td>4:00 PM – 6:00 PM</td>
</tr>
</tbody>
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**April 29**

| Continental Breakfast | 7:00 AM – 10:30 AM |
| Lunch | 10:30 AM – 1:30 PM |
| Deli Hour | 1:30 PM – 4:00 PM |
| Dinner | 4:00 PM – 6:00 PM |

**McNair Hall**

<table>
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<tbody>
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<td>4:00 PM – 9:00 PM</td>
</tr>
</tbody>
</table>

| April 29 | Friday |
| Continental Breakfast | 7:00 AM – 10:30 AM |
| Lunch | 10:30 AM – 1:30 PM |

**Wadsworth Hall**

<table>
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<th>April 25 - 28</th>
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<tbody>
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<td>9:00 AM – 10:30 AM</td>
</tr>
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</tr>
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</tr>
<tr>
<td>Dinner</td>
<td>4:00 PM – 6:00 PM</td>
</tr>
</tbody>
</table>

| April 29 | Friday |
| Breakfast | 7:00 AM – 9:00 AM |
| Continental Breakfast | 9:00 AM – 10:30 AM |
| Lunch | 10:30 AM – 1:30 PM |
Mail and Packages
Mail received after Saturday, April 30 will be forwarded to the home address you have on file with the University. If your forwarding address is other than this address, please complete the top portion of your yellow checkout form.

Please notify senders of your change of address. Mail will be forwarded until June 4, 2011. Thereafter, mail will be returned to sender.

Campus Café
Friday, April 29 CLOSING at 1:00 AM
Reopens on Sunday, August 28, 2011 at 5:00 PM

Be Earth Friendly
If you are throwing away your refrigerator, please place it next to the dumpster. We will discharge the freon and dispose of the refrigerator.

House Damages
If you live in a House that has received damage charges, you will be billed a percentage of those charges. You will be notified of your fee due for the damages via email. You then have the opportunity to pay the damage fee at the Reception Desk by Saturday, April 30. If you have not paid the damage due amount by this date, a University bill will be generated at the cost not less than $5.00. If the total cost of community damages is less than $1.00 per person, no damage due amount will be processed.

Parking
All vehicles must be removed from lots by Monday, May 2, 2011 at 7:00 AM. Vehicles left will be towed at owner’s expense. Summer residents will need to register vehicles at the Wadsworth Reception Desk beginning Saturday, May 7, and will park in Lot 17U.

Room Cleaning
• Empty room of all belongings.
• Clean desk drawers and surfaces.
• Clean dresser drawers and surfaces.
• Empty closet or wardrobe.
• Clean inside of your room door and whiteboards. Remember to remove all tape marks, stickers, and signs.
• Vacuum your floor (do not sweep debris into hallway).
• Empty wastepaper basket.
• Remove any weatherstripping and glue from door jams and door surfaces.
• Clean window sills and ledges.
• If you leased a refrigerator from Michigan Tech, it must be cleaned and defrosted. Unplug the refrigerator and leave the refrigerator door open. It will be picked up from your room.
• Close and lock your window and door.

You may check out cleaning supplies at the reception desk or from the floor custodian.

When you leave, your room must be in the same condition it was when you moved in. All furniture must be present or accounted for on furniture request forms.

Return your bunks into the default configuration shown below. Additional charges will result if maintenance must reassemble the bunk correctly.

Damage Billing
A final inspection of every room will be made by the Housing & Residential Life staff. All damages, other than normal wear and tear, will be documented and charged to the resident(s). Unless one occupant of your room assumes full responsibility for a charge for damages or missing items in your room, all charges will be equally shared by the occupants of the room. Be sure to clear up any responsibility for damages and missing room items with your RA before you check out.

Bike Storage
If you utilized any of the residence hall bike storage programs, you should contact your hall council to check your bike out before you leave.

DHH - schneide@mtu.edu
McNair - cheitin@mtu.edu
Wads - ndzgnile@mtu.edu

Any bikes left in storage over the summer are considered abandoned and will be given to Public Safety and Police Services.

Bike Racks
Remember to move your bike from the outside bike racks by Sunday, May 1, 2011 and take it home for the summer. Remaining bikes will be removed by Public Safety and Police Services.
**Summer Housing**

Taking summer classes? Summer housing is available in Wadsworth Hall for Track A and Track B classes. Included in your housing rate are exciting Keweenaw excursions with activities like hiking, canoeing, waterfall tours, and more!

Visit [www.housing.mtu.edu](http://www.housing.mtu.edu), click the Summer Housing 2011 button, and complete the Summer 2011 application and contract. If you prefer, you can pick up copies of these forms from the Housing & Residential Life office, 153 Wadsworth Hall.

When completed, bring these forms to the Housing & Residential Life office. Please complete your forms no later than April 18, 2011.

**Storage**

If you are not returning to Michigan Tech residence halls next year, you must remove all items you have in storage no later than April 15.

If you are returning to the halls next year, Housing has limited storage space for your belongings. All items you leave in storage must be properly labeled and sealed in a box or plastic bin. Only RAs may store items for residents. We do not have end of the year indoor storage for large furniture items like futons and lazy boy chairs. We do not assume responsibility for items left in storage over the summer.

You will not have access to the items you have in summer storage until the residence halls open in the fall. Items left in storage over the summer which are not properly marked will be removed and discarded.

**IRHC Rideboard**

Check out Michigan Tech’s very own Rideboard: [http://www.irhc.mtu.edu/orb/](http://www.irhc.mtu.edu/orb/)

Do you need a ride home? You can post a ride request for others to see.

Are you making a roadtrip and looking for an extra rider? Post your trip and others will find you.

Commuting to Tech and want to save gas? Make a carpool listing today.

**Summer Internet**

Summer students should be able to access Resnet by directly connecting their computer to the jack in the wall. If you are having difficulty connecting to the internet over the summer, you can contact Resnet by calling 483-9955.

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**Fall Opening**

Residence halls are scheduled to open on Saturday, August 20, 2011 at 10:00 AM. The first meal served will be brunch on Saturday, August 20, 2011. Check in details will be included in assignment letters, which you will receive in late July.

Classes begin Monday, August 29, 2011.

**Book Buyback**

The Campus Bookstore will have a table set up in each residence hall lobby over finals week from 10:00 AM to 4:00 PM to buy back used books. Locations will be as follows:

- **Monday**
  - Wads, DHH
- **Tuesday**
  - Wads, McNair
- **Wednesday**
  - Wads, DHH
- **Thursday**
  - Wads, McNair

**Ice Cream Social**

On Sunday, April 24, all three dining halls will have free ice cream available to residents from 9:00 PM - 10:00 PM. This is being sponsored by Dining Services.

**Have a Great Summer!**