

How to Complete Air Force ROTC Form 48 Academic Planning Form: Curriculum Perspective

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ME Undergraduate Advising Page:

<http://www.mtu.edu/mechanical/undergraduate/advising/>

I. ADMINISTRATIVE DATA <small>(Shaded areas are for detachments use only)</small>		
1. NAME (Last First MI)	2. ACADEMIC INSTITUTION/AFROTC DETACHMENT	3. ACADEMIC MAJOR
4. INSTITUTIONAL OFFICIAL REVIEW		5. INITIAL REVIEW
INSTITUTION OFFICIAL'S SIGNATURE/DATE		COMPLETION OF THIS EDUCATION PLAN SHOULD RESULT IN MY OBTAINING A DEGREE DURING _____
DO NOT SIGN BLOCK 6—SIGNATURE REQUIRED AFTER GRADUATION		
6. I CERTIFY THAT I HAVE SUCCESSFULLY COMPLETED ALL DEGREE REQUIREMENTS AND WILL GRADUATE AS STATED IN BLOCK 5. <i>SIGNATURE OF CADET/DATE</i> _____		AFROTC REVIEWER'S SIGNATURE/DATE
		STUDENT'S SIGNATURE

II. ACADEMIC PLAN/TERM REVIEW

TERM: _____ YEAR: _____					TERM: _____ YEAR: _____				
Course Number	COURSE TITLE	Credit Hours Attempt	Credit Hours Comp	Deviations	Course Number	COURSE TITLE	Credit Hours Attempt	Credit Hours Comp	Deviations
TOTAL CREDIT HOURS ATTEMPTED					TOTAL CREDIT HOURS ATTEMPTED				

REMARKS	REMARKS Fall Term Reevaluation Complete: <i>Signature/Date of Institution Official</i> _____
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STUDENT'S SIGNATURE	AFROTC REVIEWER'S SIGNATURE/DATE	STUDENT'S SIGNATURE	AFROTC REVIEWER'S SIGNATURE/DATE
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Completing the Form

- On paper, **in pencil**.
- Header
 - Include M # with Name.
 - Complete header blocks (Section I-Blocks 1-3 & 5).
- Academic Plan (Section II)
 - If a new cadet, start with current semester Fall 2017.
 - Use major flow chart, BanWeb transcript, HASS list, Co-Curricular list, advising web pages, etc.
 - Know your allowable number of semesters or required grad date from the military.

Academic Plan

- Show all requirements including all required ROTC credits, co-curricular activities, etc.
- For electives (technical, professional, HASS, free, ENT modules, etc) you can just show a placeholder with correct number of credits, you don't have to pick specific classes now.
- Do not draft a plan with more than 18 total credits in a semester unless absolutely necessary (including ROTC, co-curr, etc).
- If you plan any summer courses – transfers or otherwise – make sure this is reflected on the plan. AF 0340 for co-curr.
- For some majors, required courses are fall or spring only. Please make sure you understand these offerings before making your plan.
- Make sure no pre-requisites are violated.
- Please do not expect same-day or next-day turnaround from your academic advisors. We can likely check and return your form within a week or less if necessary.

Browse



Welcome, Ryan A. Towles, to BANWEB!

[Home](#) > [Student Information](#) > **Student Records**

Personal Information

Faculty and Advisor

Students

Financial Aid

Employees

Registration

Check your registration status; Add or drop classes; Select variable credits, grading modes, or levels; Display your class schedule.

Student Records

Academic Information, Transcripts, Grades, Account Information, Job Offer.

Fraternity/Sorority Release Authorization

Authorize release of information for Fraternity/Sorority eligibility verification.

- Academic Information
- Academic Transcript Request (Official)
- Academic Transcript (Unofficial)
- View Status of Transcript Requests
- Transfer History
- Midterm Grades
- Final Grades
- Tax Notification (1098-T)
- Job Offer
- International Student Employer Information
- Account Summary By Term
- Student Account Detail
- Enrollment Verification
- Graduate School Documents
- Order Duplicate Diploma

International Arrival Information**Study Abroad Application Status****VA Enrollment Form**

Submit enrollment information



TRANSFER CREDIT ACCEPTED BY INSTITUTION -Top-

199409: WASHTENAW COMMUNITY COLLEGE

Subject	Course	Level	Title	Grade	Credit Hours	R
MA	150	01	Calculus & Analytic Geometry 1	TR	5.000	0.00
MA	151	01	Calculus & Analytic Geometry 2	TR	5.000	0.00
MAU	888	01	Unassigned MA Elective	TR	3.500	0.00
Total Earned Credits:					13.500	

--- Unofficial Transcript ---

25-JUN-95: CEEB Advanced Placement

Subject	Course	Level	Title	Grade	Credit Hours	R
BL	104	01	Principles of Biology	CR	4.000	0.00
BLU	888	01	Unassigned BL Elective	CR	6.000	0.00
SS	230	01	American Government & Politics	CR	3.000	0.00
Total Earned Credits:					13.000	

--- Unofficial Transcript ---

199509: MTU Dept Advanced Placement

Subject	Course	Level	Title	Grade	Credit Hours	R
HU	102	01	First-year English 2	CR	3.000	0.00
HU	103	01	First-year English 3	CR	3.000	0.00
Total Earned Credits:					6.000	

--- Unofficial Transcript ---

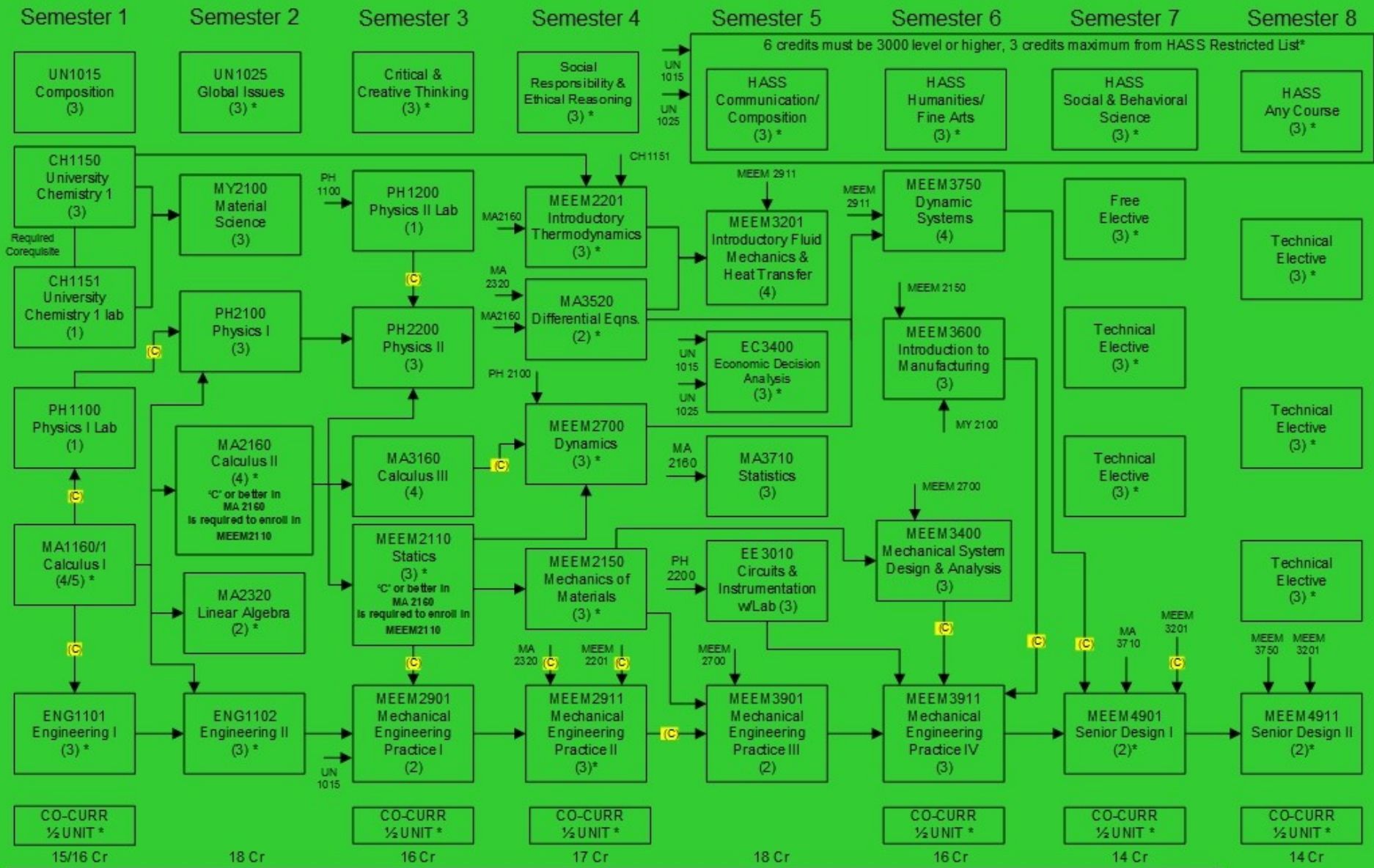
199603: MTU Dept Advanced Placement

Subject	Course	Level	Title	Grade	Credit Hours	R
HU	191	01	First-year Spanish 1	CR	4.000	0.00
HU	192	01	First-year Spanish 2	CR	4.000	0.00
HU	193	01	First-year Spanish 3	CR	4.000	0.00
Total Earned Credits:					12.000	

--- Unofficial Transcript ---

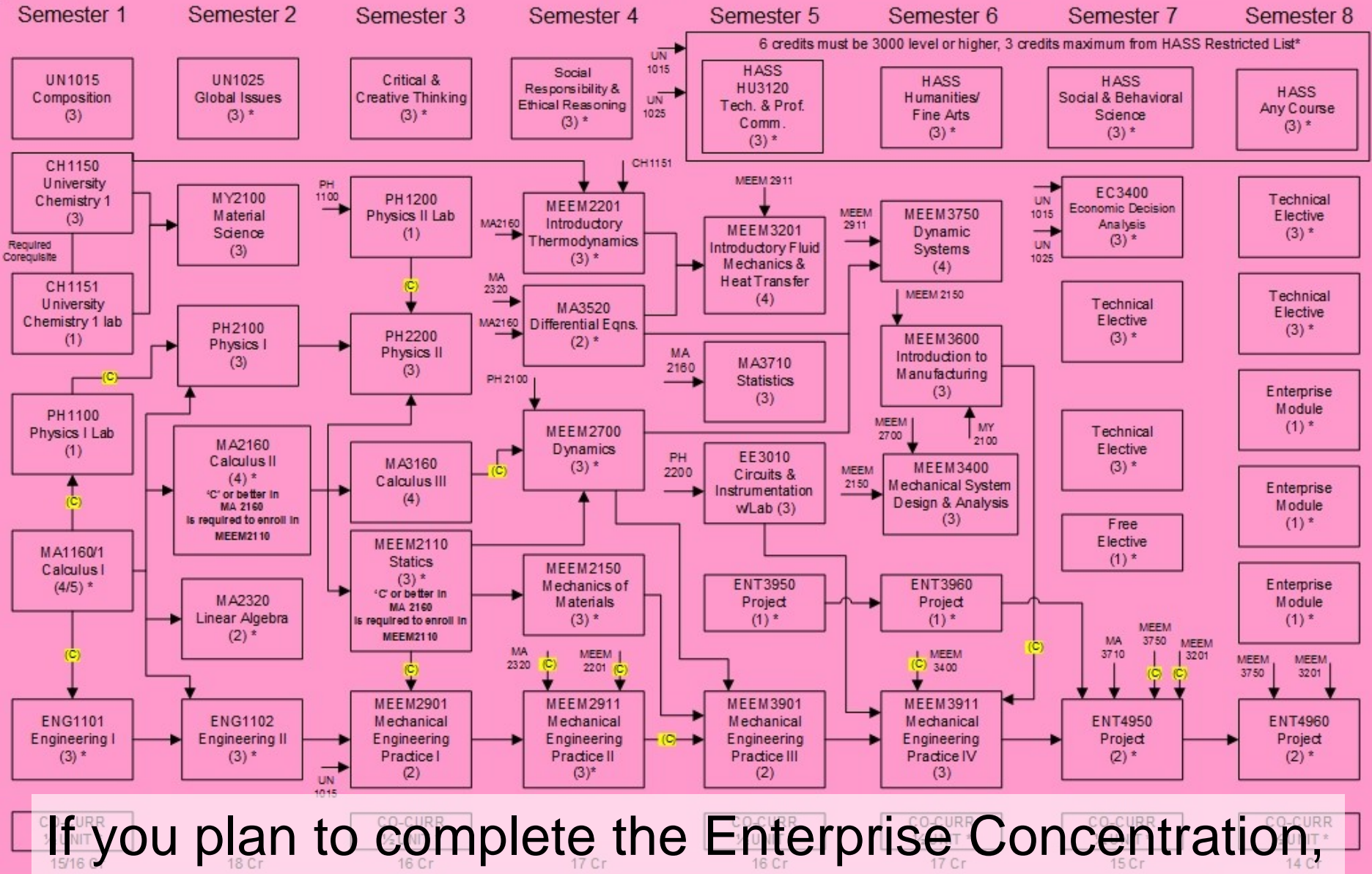
DRE-SYSTEM INSTITUTION SUMMARY HOURS -Top-

- HU/SS/FA/PSY/EC 9300L CREDITS ARE USABLE AS HASS CREDITS TOWARDS THE RESPECTIVE HASS REQUIREMENTS
- EXCEPT FOR THE 3000-4000 LEVEL HASS REQUIREMENT (WOULD NEED 9300U)



*** See notes on back**

**128 Total Credits
February 2017**

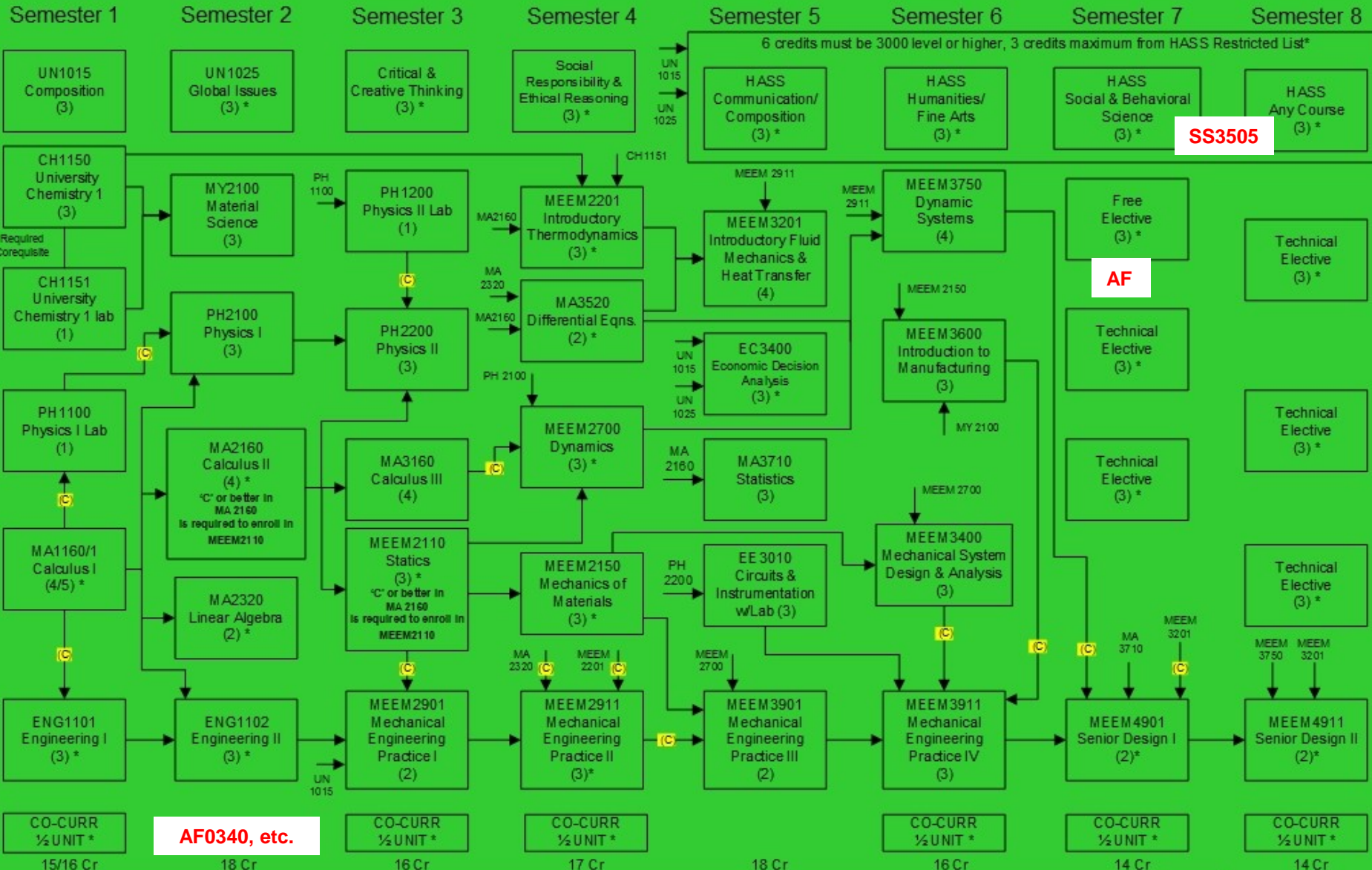


CO-CURR 3 UNIT 15/16 Cr CO-CURR 3 UNIT 18 Cr CO-CURR 3 UNIT 16 Cr CO-CURR 3 UNIT 17 Cr CO-CURR 3 UNIT 16 Cr CO-CURR 3 UNIT 17 Cr CO-CURR 3 UNIT 15 Cr CO-CURR 3 UNIT 14 Cr

If you plan to complete the Enterprise Concentration, please see your major advisor to declare that.

Where do ROTC Credits Go?

- Leadership Courses:
 - ALL AF CREDITS (1001 through 4002, etc.)
 - = Free Electives ONLY except for those on the co-curricular list
- Physical Training: AF 0120/0130/0230/**0340**
 - = Co-Curriculars: can use each course number only once, 3 units to graduate. Some are ½ unit, some are 1 full unit.
- ~~AF 3001 (3 cr) = Supplemental HASS~~
 - ~~No more than 3 credit from this sub-list.~~
 - ~~Mark other HASS credits as Non-Supplemental.~~
 - ~~If you take HU 3120, CM 3410, or ENT 2961/2962 and use as HASS, you cannot use AR/AF for HASS~~
- SS 3505 (Military History) = SBS HASS course



AF0340, etc.

SS3505

AF

Other Curricula

- **Start with one focus (your major) in most cases.**
- **Minors**
 - See Minor Advisor
 - List on www.mtu.edu/registrar/ (Students/Student Advising)
 - Declare minor and sign audit with minor advisor.
 - ~~All minors require a **minimum** of 6 credits at the 3000 or 4000 level that are not required for the major except as free electives (unique credits). This is a requirement for each minor if a student has multiple minors.~~
 - Declared minor(s) must be complete in order to graduate.
 - Discuss including minor requirements on the ROTC form with cadre.
- **Aerospace Studies (AFAS) Minor**
 - Advisor: LTC O’Kane
 - Unique minor credits fulfilled with AF credits
 - Can count HU 3120, SS 3505 and/or SS 3600 (up to all 3 courses) as HASS credits.
- ME minors – Manufacturing and Aerospace Engineering (EMAE).
- Other minors – French, German, Spanish, Electrical Eng, Structural Materials

Other Curricula

Double Majors and Dual Degrees

- See advisor for major you want to add.
- See primary major advisor also for any possible substitutions.
- Complete academic plan showing requirements for both degrees, minding typical fall and spring offerings.
- Have plan checked by both major advisors.
- Discuss including additional requirements on the ROTC form with cadre.

Mechanical Engineering Academic Plan

<i>Fall</i> _____		<i>Spring</i> _____		<i>Summer</i> _____	
<u>Course</u>	<u>Credits</u>	<u>Course</u>	<u>Credits</u>	<u>Course</u>	<u>Credits</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
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_____	_____	_____	_____	_____	_____
Total Credits _____		Total Credits _____		Total Credits _____	

<i>Fall</i> _____		<i>Spring</i> _____		<i>Summer</i> _____	
<u>Course</u>	<u>Credits</u>	<u>Course</u>	<u>Credits</u>	<u>Course</u>	<u>Credits</u>
_____	_____	_____	_____	_____	_____
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Total Credits _____		Total Credits _____		Total Credits _____	

<i>Fall</i> _____		<i>Spring</i> _____		<i>Summer</i> _____	
<u>Course</u>	<u>Credits</u>	<u>Course</u>	<u>Credits</u>	<u>Course</u>	<u>Credits</u>
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_____	_____	_____	_____	_____	_____
Total Credits _____		Total Credits _____		Total Credits _____	

A practice sheet

- More copies available outside ME advising office or on the ME advising web page

A large yellow circular graphic on the left side of the slide, partially overlapping the text.

Thank You!