

“COMPLETE SECOND YEAR OF ARCHIVES NHPRC GRANT”

NHPRC Project

Overview

Preservation
Components

Proficio
MARC Records

Lessons
Learned

Next
Steps

Collection Name: **Copper Falls Mine, Central Mine**

Donor Name: Trongard, James

Accession or Coll #

01-103A

Accession Date

5-24-2002

Ext

1 Fo

Notes: Copper Falls Mine, Central Mine: early letters (1860's) photocopies



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Project Title: Coming to the Surface: Revealing Hidden Collections
In Michigan's Copper Country

Funding Agency: National Historical Publications and Records Commission (NHPRC)
National Archives and Records Administration

Award Amount: \$116,500.00

Total Project Value: \$250,342.00

Award Period: July 1, 2009 through June 30, 2011
(Beth Russell Sept. 28, 2009, so end date may extend to Oct. 1, 2011)

Major Project Components:


- 1) Purchase and install collection management software
- 2) Hire two temporary employees
- 3) Complete preservation survey of manuscript collections
- 4) Complete collection-level description of manuscript collections
- 5) Output collection-level MARC records to WorldCat and Voyager

Collection Survey
Worksheet A


Accession or collection number

Date Range

--	--

 Collection name

--

Sources checked	Data exists Y/N	Initials	Date
Physical collection			
Access database			
Donor files			
Vertical/Photo/Bio Files			
Archives S:\ drive			
Collection binders			
Staff			

PHYSICAL SURVEY

Item appears in correct location

Yes

No

Location: _____

Extent:

Number of enclosures	
Type of enclosures	
Cubic feet	

Non-archival enclosure(s) ☐

Notes, Damage, Recommendations-etc.

--	--

Finding aid/inventory in box

Yes

No

For each enclosure/unit

[illegible]



Proficio

The premier museum and archival collections management system

Art



Natural History



Cultural History

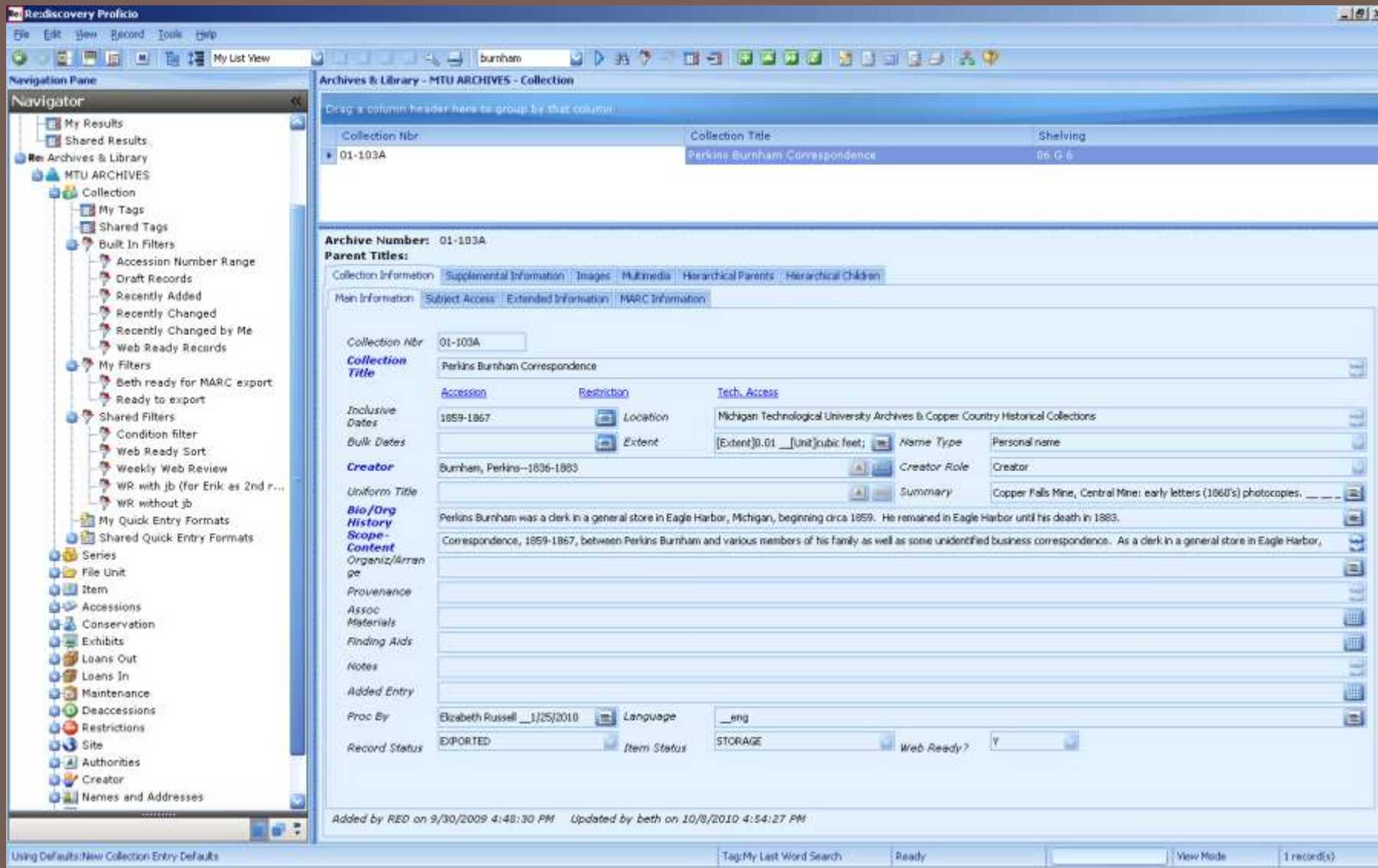


Archives



Archaeology





Perkins Burnham Correspondence, 1859-1867. (Archival material, 1859) [WorldCat.org] - Windows Internet Explorer provided by SAS

http://www.worldcat.org/title/perkins-burnham-correspondence-1859-1867/oclc/514206008&referer=brief_results

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Perkins Burnham Correspondence, 1859-1867.

Author: [Perkins Burnham](#)

Edition/Format: Archival material : English

Summary: Correspondence, 1859-1867, between Perkins Burnham and various members of his family as well as some unidentified business correspondence. As a clerk in a general store in Eagle Harbor, Michigan, Burnham describes to his family his job dealing with the miners from the Copper Falls Mine and the Central Mines in addition to his living quarters, meals and entertainment.

Rating: ☆☆☆☆☆ (not yet rated) [0 with reviews - Be the first.](#)

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Subjects

[Copper Falls Mining Company](#)

[Central Mining Company](#)

[General stores -- Michigan -- Eagle Harbor.](#)

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Perkins Burnham Correspondence,

Title: Perkins Burnham Correspondence, 1859-1867.
Author: Burnham, Perkins 1836-1883
Description: 0.01 cubic feet; 1 folder.
Subjects: Group
[Copper Falls Mining Company](#)
[Central Mining Company](#)
[General stores--Michigan--Eagle Harbor.](#)
[Eagle Harbor \(Mich.\)](#)
Notes: Correspondence, 1859-1867, between Perkins Burnham and various members of his family as well as some unidentified business correspondence. As a clerk in a general store in Eagle Harbor, Michigan, Burnham describes to his family his job dealing with the miners from the Copper Falls Mine and the Central Mines in addition to his living quarters, meals and entertainment. Perkins Burnham was a clerk in a general store in Eagle Harbor, Michigan, beginning circa 1859. He remained in Eagle Harbor until his death in 1883.

This item

Record View

[Staff View](#)

Actions

[Make a Request](#)

(e.g. Hold, Recall, Photocopy)

[Print](#)

[Export](#)

[E-mail](#)

[Add to My List](#)

=====

Holdings Information

Location: Archives Non-Circulating
Call Number: Archives Manuscript Collections

Record Persistent Link:

<http://ils.lib.mtu.edu/vwebv/holdingsInfo?bibId=696205>

Perkins Burnham Correspondence,

000 01231ctcaa2200265Ka 4500

001 696205

005 20100813120807.0

008 100216i18591867xxu g 000 i eng d

035 __ |a (OCoLC)ocn514206008

035 __ |a (OCoLC)514206008

040 __ |a EZT |c EZT

041 0_ |a eng

049 __ |a EZTT

100 1_ |a Burnham, Perkins |d 1836-1883

245 00 |a Perkins Burnham Correspondence, |f 1859-1867.

300 __ |a 0.01 cubic feet; |b 1 folder.

351 __ |c Group

520 2_ |a Correspondence, 1859-1867, between Perkins Burnham and various members of his family as well as some unidentified business correspondence. As a clerk in a general store in Eagle Harbor, Michigan, Burnham describes to his family his job dealing with the miners from the Copper Falls Mine and the Central Mines in addition to his living quarters, meals and entertainment.

545 0_ |a Perkins Burnham was a clerk in a general store in Eagle Harbor, Michigan, beginning circa 1859. He remained in Eagle Harbor until his death in 1883.

610 20 |a Copper Falls Mining Company

610 20 |a Central Mining Company

650 _0 |a General stores |z Michigan |z Eagle Harbor.

651 _0 |a Eagle Harbor (Mich.)

655 _7 |a Correspondence |2 aat

655 _7 |a Photocopies. |2 aat

This item

- [Record View](#)
- [Staff View](#)

Actions

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(e.g. Hold, Recall, Photocopy)
- [Print](#)
- [Export](#)
- [E-mail](#)
- [Add to My List](#)

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Collection Registers | Michigan Tech Archives Blog - Windows Internet Explorer provided by SAS

http://blogs.mtu.edu/archives/nhprc-cataloging-project/collection-registers/

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Zimbra: Inbo... WebVoyage ... Collection ... Digital Archiv... Perkins Burnh... re:discovery i...

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NHPRC Cataloging Project

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- Collection Survey
- Presentations

Northland Historical Consortium

- Fall 2010 Consortium
- Meeting, Ontonagon, Michigan
- Spring 2010 Consortium
- Meeting, Ishpeming, Michigan

Using the Archives

MICHIGAN TECH ARCHIVES BLOG |

Collection Registers

The Michigan Technological University Archives and Copper Country Historical Collections has received a federal grant to support a two-year project to improve the description of its historical collections and share more of this information across the web. The grant has been awarded by the National Historical Records and Publications Commission (NHPRC), the grantmaking arm of the National Archives. The following represents a portion of records now discoverable through OCLC's WorldCat and Michigan Tech's WebVoyage. This list will be updated as new collections become available:

00-019A Grant Township Records

Records, 1866-1867, from Grant Township includes two bonds, an 1866 bond of Frank Mayer as Highway Commissioner and an 1867 bond of William Bodinus as Constable.

00-020A Delaware Mining Company Records

Records, 1876-1877, of and pertaining to the Delaware Mining Company. Includes pay dockets for miners as well as freight bills for goods shipped to the Delaware Mining Company.

00-032A Keweenaw Heritage Center at St. Anne's Collection

Collection, 1976-2000, of the Keweenaw Heritage Center located in Calumet, Michigan. Includes pamphlets, newspaper clippings, correspondence and photographs pertaining to the establishment of the Keweenaw Heritage Center, its location in the historic St. Anne's Catholic Church building and the renovation of the building.

01-049A Arthur Douglas DeFoe Letters

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Recent Comments

[New Collections added... | Michigan Tech Michigan Tech Archives Blog on Collection Registers](#)

[Erik Nordberg on Coming at Ya: The Copper Country in 3D!](#)

[Will Mcenery on Flower Power and the Lizard King: student publications at Michigan Tech](#)

[Ed Milszeski on Consortium Meeting](#)

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store in Hancock, Michigan, Frank Ellola & Co., a store providing groceries, meats and provisions in Hancock, Michigan and an unidentified store in Ripley, Michigan.

01-039A Miner's Bulletin Newspaper

Miner's Bulletin newspaper, 8/13/1913-4/14/1914, published by the Western Federation of Miners during the Copper Miners' Strike in Michigan's Copper Country.

01-103A Perkins Burnham Correspondence

Correspondence, 1859-1867, between Perkins Burnham and various members of his family as well as some unidentified business correspondence. As a clerk in a general store in Eagle Harbor, Michigan, Burnham describes to his family his job dealing with the miners from the Copper Falls Mine and the Central Mines in addition to his living quarters, meals and entertainment.

02-023A Houghton County 911 Records

Records, 2002, of the Emergency Measures Office of Houghton County, Michigan. Includes documents from the readdressing process in order to update the emergency 911 system. Documents show old addresses, plat and lot number, owner of record in 2001, and new

Perkins Burnham Correspondence - Google Search - Windows Internet Explorer provided by SAS

http://www.google.com/search?hl=en&q=Perkins+Burnham+Correspondence&aq=f&aqi=&aql=&oq=&gs_rfai=

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Perkins Burnham Correspondence Search

About 36,600 results (0.26 seconds) [Advanced search](#)

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Houghton, MI
Change location ▾

Show search tools ▾

[Archives for quincy mining company | Michigan Tech Michigan Tech ...](#)
Feb 1, 2010 ... **Correspondence**, 1859-1867, between **Perkins Burnham** and various members of his family as well as some unidentified business **correspondence**. ...
[blogs.mtu.edu/archives/tag/quincy-mining-company/](#) - [Cached](#)

[Archives for Manuscript Collections | Michigan Tech Michigan Tech ...](#)
In the collection of **Perkins Burnham Correspondence** (Acc. # 01-103A), ...
[blogs.mtu.edu/archives/category/collections/manuscript-collections/](#) - [Cached](#)

[+ Show more results from mtu.edu](#)

Completed as of November 17:

Collection Records in Proficio	440
Accession Records in Proficio	1,158
Authority Records in Proficio	2,205
MARC Records Exported	78

Unexpected benefits

- Increased staff knowledge of collections contents.
- Beth's input to our public reference operations.
- Incredible leap in our move to engage with professional standards for description (only possible with the hire of a person with specific skills in descriptive cataloging).
- Important foundation for any future work we might do.

Unexpected obstacles

- Difficulties in establishing realistic workflows for review and quality control.
- Proficio is not the tool we need. Does not do MARC very well and isn't an ideal tool for archival description.
- Alternatives?
Will move to Archivists' Toolkit in 2011.

Next Steps

- Accessioning workflow for new material.
- Processing workflow to physically process collections, arrange and describe contents, and create finding aids.
- Move beyond collection-level description, and begin to present more descriptive information to users at the series level, the box level, the folder level, and in some cases the item level.
- Encoded archival description (EAD).
- Two grant applications, designed to process collections, create finding aids, and share EAD over the web.



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Questions ?

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