

**Bleck Engineering Company, Inc.** is a well-established, multi-discipline, small sized civil engineering and surveying firm that was founded in 1946. Bleck Engineering provides consulting services to clients in the public, private, and industrial sectors in Northern Illinois and Southern Wisconsin, and is seeking a Staff Surveyor for our Lake Forest, Illinois office. As a **Staff Surveyor**, you will provide technical support in the field on projects and bring the projects back to the office.

**Staff Surveyor Job Description and Requirements:**

- Capable of completing all field operations for a variety of survey projects including topographic surveys, ALTA/NSPS Land Title Surveys, boundary surveys, and construction staking
- Capable of working in rough conditions and on steep slopes
- Capable of working in the field in all weather conditions
- Available to work overtime as needed to complete projects
- Follow QA/QC procedures and documentation of all field notes and electronic data
- Organize and maintain all project information and electronic files
- Assist in establishing project and crew schedules
- Assist in preparing proposals and evaluate field productivity
- Develop excellent client relations
- GPS and Total Station experience
- Driving/operating a motor vehicle with a valid driver's license in the state of residence
- Excellent interpersonal, organizational, leadership, written communication, and verbal communication skills

**Education/Experience**

A Bachelor's degree in Surveying or Engineering is preferred. An Associate's degree in Civil Engineering Technology or equivalent from a two-year college or technical school is required. We are looking for a strong candidate who is interested in seeking their Professional Surveyors License. Employees must have basic computer knowledge and have some experience in AutoCAD software (AutoCAD Civil 3D preferred).

We provide a competitive salary and comprehensive benefits including: medical plan; dental and vision insurance, long term disability insurance, retirement plan, and paid time off.

If you are interested in being considered for a position at Bleck Engineering Company, Inc. please email a résumé and cover letter to [employment@bleckeng.com](mailto:employment@bleckeng.com)

Please visit our website at [www.bleckeng.com](http://www.bleckeng.com) for additional company information.