Locking Up

Only residents requesting approval from the Housing Office may remain in the residence halls during break.

All residence hall entrances will be locked at 8:00PM on Friday, December 17, 2010. Residents have swipe ID access to their hall ONLY until 12:00 noon on Saturday, December 18, 2010.

The halls will reopen at 12:00 noon on Saturday, January 8, 2011.

Room Freeze

Monday, December 6 begins the empty room freeze. This room freeze continues through the second week of spring semester. Person-to-person room swaps are still permitted.

End of semester moves are allowed if you are taking an empty space, not an empty room, and only if arrangements to do so are approved by December 6 by the Housing Office.

Parking

Residents who wish to leave their cars on campus must park in the northwest section of commuter Lot 26, located on Garnet Street, by Sunday, December 19, 2010 at 7:00am. Your car will be ticketed and/or towed away if it is not moved.

Vehicles must be returned to their regular lots by midnight, Sunday, January 9, 2011.

Finals Week Meal Schedule

The Dining Halls will close after lunch in DHH and McNair, and after Dinner (6:00 PM) in Wadsworth on Friday, December 17.

Wadsworth Dining Services will reopen for lunch and dinner on Sunday, January 9, 2011. All 3 dining halls will be open for breakfast on Monday, January 10 at the normal serving hours.

Douglas Houghton Hall

<table>
<thead>
<tr>
<th>Date</th>
<th>Mon - Thurs</th>
<th>Fri</th>
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<tbody>
<tr>
<td>December 13 - 16</td>
<td>Continental Breakfast 7:00AM – 10:30AM</td>
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<td></td>
<td>Lunch  10:30AM – 1:30PM</td>
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<td></td>
<td>Deli Hour  1:30PM – 4:00PM</td>
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<td>Dinner  4:00PM – 6:00PM</td>
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McNair Hall

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Wadsworth Hall

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<tr>
<td></td>
<td>Continental Breakfast 9:00AM – 10:30AM</td>
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<td></td>
<td>Dinner  4:00PM – 6:00PM</td>
</tr>
</tbody>
</table>

Friday dinner served in Wadsworth Hall only!

There will be no Dining Service over the break.
**CAMPUS CAFÉ**
December 17
CLOSING at 1:00 AM
Reopens Sunday, January 9, 2011 at 5:00 PM

**AFTERMATH CAFÉ & FUSION**
December 17
CLOSING at 1:30 PM
Reopens Monday, January 10, 2011

**MUB FOOD MALL**
- December 17
  7:30 AM – 1:30 PM
- December 18 - 19: CLOSED
- December 20 - 22: 7:30 AM – 3:00 PM
- December 23 - 26: CLOSED
- December 27 - 29: 7:30 AM – 3:00 PM
- Dec 30 - Jan 2: CLOSED
- January 3 - 7: 7:30 AM – 3:30 PM
- January 8 - 9: CLOSED
Reopens Monday, January 10, 2011

**LIBRARY CAFÉ**
- December 17
  CLOSING at 1:30 PM
- Dec 18 - Jan 2: CLOSED
- January 3 - 7: 8:00 AM – 3:30 PM
- January 8 - 9: CLOSED
Reopens Monday, January 10, 2011

**PRIVATE BATHS**
If you live in North Wadsworth Hall or in the West Wadsworth First Floor Suites, the custodial staff will be entering your room over break to deep clean your private bathroom. Please be sure to remove all personal items from the bathroom areas.

**ENERGY & ROOM SECURITY**
Energy conservation will be in effect during the break period. Electricity will be turned off in all resident rooms.

- Unplug any electronics
- Refrigerators must be emptied, defrosted, and cleaned prior to break. The refrigerator should be unplugged and the door left open.
- Turn your thermostat down
- Close and lock your windows.
- Turn off your lights
- Lock your door.

Facilities staff will be entering all rooms to verify windows have been closed and thermostats have been turned down.

**QUIET HOURS**
Beginning Saturday, December 11 at midnight, **22 hour quiet hours** begin and continue until Friday, December 17 at 12:00 noon.
Consideration hours are in effect 12:00 noon - 1:00 PM and 5:00 PM - 6:00 PM.
Ask your RA for more details.

**AQUARIUMS AND PLANTS**
If you have an aquarium, you must contact the Housing Facilities office at 487-2740 or email housing@mtu.edu to make arrangements to have the power left on in your room. This must be completed no later than Wednesday, December 15.
Staff is not available to feed your fish over break or water your plants. Please use a vacation feeder and water your plants thoroughly.

**CHECK OUT**
If you are leaving and will not be returning for the spring semester, you must see your RA who will assist you in properly checking out. When you are finished checking out of your room, please bring the following items to your Reception Desk:

- Room Key/Mailbox Key/Bathroom Key
- SIGNED Yellow Checkout Form

All students leaving must be completely checked out of their rooms by no later than **12:00 noon on Saturday, December 18**. If you are a graduating senior or if you can’t meet the check out deadline, please contact your RA immediately.

Failure to checkout properly may result in a $25.00 improper check-out and a $50.00 core change charge, and/or room and board charges for the first week of the spring semester.

To ensure proper mail forwarding, you MUST complete the top portion of your yellow check-out form.

**DECORATIONS**
Holiday decorations may be displayed according to the posted guidelines. See your RA and facility boards.

All holiday decorations must be removed from your hall by **12:00 noon, Saturday, December 18**.
Empty Space in Your Room?

If you have an empty space in your room, you will be assigned a new student as a roommate. Prior to leaving for break, you must prepare your room by clearing half of the room.

You will be provided with your new roommate’s information by email, letter, or phone call depending on when they complete their housing application. Please note that we place students in empty spaces up to two weeks into the spring semester.

Housing Facilities staff will be entering your room over the break to clean the space for the new resident. If you have not cleared the space, you will be charged $100.00.

Damage Bill

If you live in a house that has received community damage charges, you will be billed a percentage of those charges and be notified of your fee due.

If the damage fee due is less than $1.00 per person, then that cost will be rolled over to the following semester. At the end of spring semester, if the cost is still less than $1.00 per person, no damage due amount will be collected.

If you do owe a damage fee for fall semester, you can pay this at the reception desk. This must be done no later than Thursday, December 16. If you have not paid the damage due amount by this date, a University bill will be generated at the cost not less than $5.00.

Book Buyback

During Finals week, the Campus Book Store will be buying back text books in the Reception Desk Lobbies 10:00 AM - 4:00 PM and at the Campus Bookstore 8:30 AM - 5:00 PM. Locations are as follows:

DHH: Monday & Wednesday
McNair: Tuesday & Thursday
Wads: Monday - Thursday
Bookstore: Monday - Friday

IRHC Rideboard

Check out Michigan Tech’s very own Rideboard.
Visit it at: http://www.irhc.mtu.edu/orb/

Do you need a ride someplace for break? You can post a ride request for others to see.
Are you making a roadtrip and looking for an extra rider? Post your trip and others will find you.

Commuting to Tech and want to save gas? Make a carpool listing today.

Michigan Technological University is an equal opportunity educational institution/equal opportunity employer.

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