

# ME Advising Center

MEEM 203 (ELC), Hours: 8:00am - 5:00pm (4:00pm during summer) Monday – Friday

Walk-in or by appointment - <http://www.mtu.edu/mechanical/undergraduate/advising/>

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## Important dates for Spring Semester 2018

**Wednesday, January 10<sup>th</sup>** – Spring bills due/confirm enrollment online (BanWeb) by 5:00pm. \$50 late fee afterwards.

**Tuesday, January 16<sup>th</sup>** – Spring classes begin.

**Friday, January 19<sup>th</sup>** – Last day to add a class online by 5:00pm. Late add policy afterwards. (First-year students need signed orange drop/add slip, otherwise green late-add slip).

**Wednesday, January 24<sup>th</sup>** – **Last day to drop a full semester class with a refund (online drops until 5:00pm) if dropping below 12 total credits.** Full-time status (12 or more credits) established. No further online drops. All drops after this deadline must be made in person at the Student Service Center.

**Friday, February 2<sup>nd</sup>** – **Last day to drop a full semester class without a grade (by 5:00pm) – No refund. Drops after this date receive a ‘W’ grade (does not affect GPA).**

**February 7 - 11<sup>th</sup>** – **Winter Carnival!** (<http://www.mtu.edu/carnival/>, no classes Thursday/Friday)

**Wednesday, February 21<sup>st</sup>** – Spring Career Fair, ([https://mtu.joinhandshake.com/career\\_fairs/3288](https://mtu.joinhandshake.com/career_fairs/3288))

**Monday, March 5<sup>th</sup>** – Part of Term B begins (PE courses, etc). Spring mid-term progress grades available online via BanWeb at 5:00 pm (first year students only).

**March 12<sup>th</sup> - 16<sup>th</sup>** – Spring Break! No classes.

**Friday, March 30<sup>th</sup>** – **Last day to drop a full spring semester class with a “W” grade on your record (by 5:00pm, in-person).**  
**Note:** After March 30, 2018 you cannot drop a class for Spring 2018 unless there are clearly extenuating circumstances that prohibit you from completing the course (Late Drop policy in effect). A ‘W’ will still appear on your transcript if a late drop request is approved. **Late drops are not approved just to avoid poor grades without additional justification.**

**April 30<sup>th</sup> – May 4<sup>th</sup>** – Spring final exams.

**Saturday, May 5<sup>th</sup>** – Spring commencement (Spring 2018 and Summer 2018 graduates).

## Important dates for Summer Semester 2018

**Wednesday, May 9<sup>th</sup>** – Summer bills due/confirm enrollment online (BanWeb) by 4:00pm.

**Monday, May 14<sup>th</sup>** – Full Session and Summer Track A begins.

**\$ Thursday, May 17<sup>th</sup>** – **Last day to drop Track A classes with a refund (online by 4:00pm).** All drops for both summer tracks after this date/time must be done in person at the Student Service Center.

**\$ Wednesday, May 23<sup>rd</sup>** – **Last day to drop a Track A class without a grade – No refund. Last day to drop full semester class with a refund.**

**Friday, June 1<sup>st</sup>** – **Last day to drop full semester class without a grade (by 5:00pm) – No refund**

**Friday, June 15<sup>th</sup>** – **Last day to drop a Track A class with a “W” grade on your record.**

**Thursday/Friday June 28<sup>th</sup> – 29<sup>th</sup>** – Track A ends and Track A final exams.

**Monday, July 2<sup>nd</sup>** – Track B begins.

**\$ Friday, July 6<sup>th</sup>** – **Last day to drop Track B classes with a refund.**

**Wednesday, July 11<sup>th</sup>** – **Last day to drop a Track B class without a grade – No refund.**

**Friday, July 20<sup>th</sup>** – **Last day to drop a full summer semester class with a “W” grade on your record (by 5:00pm, in-person).**

**Friday, August 3<sup>rd</sup>** – **Last day to drop a Track B class with a “W” grade on your record.**

**Thursday/Friday August 16<sup>th</sup> - 17<sup>th</sup>** – Track B ends and Track B final exams.

**Wednesday, August 29<sup>th</sup>** – Fall 2018 bills due/confirm enrollment online (BanWeb) by 5:00pm. \$50 late fee afterwards.

**Tuesday, September 4<sup>th</sup>** – Fall 2018 classes begin.