



Mechanical Engineering - Enterprise Enrollment Guidelines (Undergraduate) – March 2021

Enterprise project work (ENT3950/3960/4950/4960) and Enterprise Modules are required for students completing the BSME-Enterprise Concentration as shown on the **BSME-Enterprise Concentration (Blue) flowchart**. Students may enroll in Enterprise project work (e.g., ENT3950) and participate on an Enterprise team prior to declaring the Enterprise Concentration. If the student decides not to complete the Enterprise Concentration, any Enterprise project credits can be applied to free electives for the standard BSME (Gold flowchart). If the student chooses to complete the Enterprise Concentration, he/she must update their major to declare the Enterprise Concentration. Visit

<https://www.mtu.edu/registrar/students/major-degree/curriculum/index.html> for instructions. This should be done prior to enrolling in ENT4950 at the latest (see pages 5-6 and the appendix).

Suggested Enterprise teams for mechanical engineering undergraduate students are shown below. It is possible for an ME student to participate on other Enterprise teams provided the student's planned project work for ENT4950 and ENT4960 meets the capstone requirements defined by the ME-EM department to satisfy ABET accreditation requirements. For all teams, the capstone project must be defined for ENT4950 and 4960 (a full two-semester project) prior to registration in ENT4950. Regardless of enterprise team, mechanical engineering students will not register for ENT4950 or ENT4960 until the capstone project is fully defined and approved (see page 6 and appendix for further details).

The minimum Enterprise team participation for ME students completing the BSME-Enterprise Concentration is four project semesters (ENT3950/3960/4950/4960) with the same Enterprise team. Three one-credit Enterprise modules are also required. Refer to the **BSME-Enterprise Concentration (Blue) flowchart notes (reverse/page 2 of flowchart)** for more details. All required forms and templates are shown in the appendix of this document and are available on the wall outside the ME Advising Center (204/205 MEEM) and at <http://www.mtu.edu/mechanical/undergraduate/advising/>.

ME-EM faculty advised or ME-focused Enterprises (Projects always available that meet ME Enterprise capstone criteria)
The following guidelines apply through the first week of classes each semester. Registration after that date will follow late-add procedures in addition to the guidelines below.

Advanced Metalwork (AME, L01) – Advisor: Dr. Paul Sanders, M&M Building 603, sanders@mtu.edu
<http://ame.enterprise.mtu.edu/>

Component design/modeling, fabrication (machining, casting, wrought processing), and performance characterization (microstructure, mechanical properties). Primarily working on industry-sponsored projects related to machining, casting, and wrought processing of metals and metallic components. Fabrication of patterns for sand molding, permanent molds, dies for die-casting, and specialized testing equipment for our sponsors and other enterprises on campus. **Registration:** Contact the instructor to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. This signed form is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Aerospace (L21) – Advisor: Dr. L. Brad King, MEEM 1014, lbking@mtu.edu
<http://www.aerospace.mtu.edu/>

Design, test, and launch spacecraft with an emphasis on systems engineering in the areas of structures, avionics, software, and communications. Industry and military-sponsored projects. **Registration:** Students are required to apply through the Aerospace Enterprise website and obtain instructor approval. This approval is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Blizzard Baja (L06) – Advisor: Kevin M. Johnson, EERC 323, kevinj@mtu.edu
<http://www.baja.mtu.edu>

Design and fabricate an off-road vehicle for competition with a focus on frame, chassis, drivetrain, and suspension improvements. Competition based on performance, manufacturability, cost, and ergonomics. **Registration:** To join the Enterprise for the first time, submit a resume to the Enterprise Advisor. You will be interviewed by the Baja Enterprise Executive Board. If accepted on the team, you will need to contact the instructor to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. This signed form is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Blue Marble Security (L02) – Advisor: Dr. Glen E. Archer, EERC 629, gearcher@mtu.edu
<http://bluemarblesecurity.eit.mtu.edu/>

Working to develop security solutions for people in their homes, for local governments to protect their communities, for industries to protect their workers and their infrastructure, and for international markets. Additionally, developing initiatives in counter-surveillance, imaging solutions, environmental monitoring, and industrial process control. **Registration:** Instructor (Enterprise advisor) approval. Submit a signed Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Board Sport Technologies (BST, L11) – Advisor: Dr. Ibrahim Miskioglu, MEEM 821, imiski@mtu.edu
<http://www.enterprise.mtu.edu/boardsports/>

Invent innovative boarding designs, materials, and processes in the construction of boards and associated structures/products for a variety of board sports such as snowboarding, wakeboarding, and skateboarding. Work on industry-sponsored innovation projects. **Registration:** To join the Enterprise each semester, see an ME academic advisor during open registration periods. The academic advisor will register students for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6). Instructor (Enterprise advisor) approval is required for ENT1960, ENT3980 and ENT4961.

SAE Clean Snowmobile Challenge (L07) – Advisor: Dr. Jason Blough, MEEM 1020A, jrbrough@mtu.edu
<http://csc.enterprise.mtu.edu/>

Design and modify a snowmobile to achieve a reduction in emissions and noise levels while maintaining high performance and fuel efficiency. Compete in both gasoline and diesel utility divisions. **Registration:** To join the Enterprise for the first time, submit a resume and a personal statement (why you want to join CSC and description of your intended contribution to the team) to the Enterprise advisor. If approved by the Enterprise Executive Board, contact the instructor to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. This signed form is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Consumer Product Manufacturing (CPM, L08) – Advisor: Dr. Tony Rogers, ChemSci 305C, tnrogers@mtu.edu, <http://cpmenterprise.mtu.edu/>

CPM aims to empower students with the entrepreneurial, technical, and professional skills to develop, and market successful products in a company setting. The classes teach industrial and workplace skills and each team within CPM offers a different experience. Teams vary from mechanical, automation, chem E to electrical based industrial projects. Courses can be used in place of Senior Design, including 2 semester of prior CPM courses to the Senior Design semesters. **Registration:** Contact the instructor to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. This signed form is required for each project semester course (except ENT 4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Formula SAE Racing Team (FSAE, L05) – Advisor: Dr. James DeClerck, MEEM 906, jdeclerck@mtu.edu, <http://formulasae.mtu.edu>

Design and build an Indy-style race car for competition with a focus on optimization of chassis, frame, wheel, and engine design. Competition includes dynamic performance, engineering design, and business case. **Registration:** To join the enterprise for the first time, visit the “Interested in Joining?” tab on the team web page and submit a resume and a personal statement (why you want to join FSAE and description of your intended contribution to the team). **Preference will be given to undergraduates with at least 6 semesters of eligibility and graduate students with at least 4 semesters of eligibility.** Interested students are encouraged to visit the FSAE shop and attend a team meeting (Tuesdays at 7pm at ATDC). If approved by FSAE Leaders, the instructor will contact you to complete an enrollment survey or obtain a signed Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form. This signed form (or electronic approval) is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Innovative Global Solutions (IGS, L16) – Co-advisor: Dr. Tewari, MEEM 818, rtewari@mtu.edu
Co-advisor: Dr. Nathan Manser, Dow 602, ndmanser@mtu.edu
<http://igs.enterprise.mtu.edu>

IGS offers a unique opportunity for students interested in entrepreneurship to innovate, design and build systems and products that solve real problems. Through working with other organizations on campus including the Pavlis Honors College, the Peace Corps program, and/or International Senior Design, they will implement or introduce these solutions in targeted developing countries. **Registration:** Contact the instructor to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. This signed form is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Mining Innovation & Engineering (MINE, L32) – Advisor: Dr. Paul van Susante, MEEM 915A, pjvansus@mtu.edu, <http://mine.geo.mtu.edu/>

In MINE the objective is to design, test, and implement mining innovation technology, mine design, perform economic, environmental and safety analysis for industry and government partners. Some of these aspects include the improvement of safety and working conditions, increased productivity and efficiency as well as equipment design and optimization. We have worked on open pit and underground mining design, equipment, robot and automation design for earth, extreme environment, and space mining projects. We meet once a week as a whole enterprise to report progress and discuss enterprise wide activities and once a week per project team for technical and management working discussions. Current projects include: participating in the NASA Lunabotics Mining Competition which requires designing, building, testing and competing an autonomous excavation robot that can travel through an obstacle area and excavate buried rocks (ice chunks). The enterprise does work for NASA projects and does a project on deep sea mining as well as geophysical sensors. The enterprise works closely with Dr. van Susante’s research in the planetary surface technology development lab. Currently, with a grant from NASA, the Geological team is developing a gypsum process to mine water on Mars and interested enterprise students can do paid work in the summer on NASA projects. **Registration:** Contact the instructor to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. This signed form is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Robotic Systems Experiences (RSE, L15) – Faculty Advisor: Dr. Jeremy Bos, EERC 236, jpbos@mtu.edu, <http://rse.enterprise.mtu.edu/>

The Robotic Systems Enterprise focuses on integrating knowledge of electronics, robotics, and programming to solve real-world engineering problems. All majors are welcome—the team depends on more than just the skills and talents of engineering and science majors. The Robotic Systems Enterprise produces solutions that contribute to industry, recreation, and medical research. **Registration:** Contact Dr. Bos to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. This signed form is required for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Strategic Education through Naval Systems Experiences (SENSE, L09) –

Advisor: Dr. Andrew Barnard, GLRC 307, arbarnar@mtu.edu, <http://sense.enterprise.mtu.edu/>

SENSE's mission is to enable the workforce of tomorrow to redefine the boundaries for air, land, sea, and cyber supremacy through experiential learning and discovery. Students will design, build, and test engineering systems with a focus on Navy applications in all domains: space, air, land, sea, and undersea. Get hands-on experiences with cutting-edge defense technologies that directly impact the safety and success of our armed forces. Prepare for civilian employment opportunities in Department of Defense research labs or with DoD contractors. **Registration:** To join the Enterprise for the first time, submit a resume and a personal statement (why you want to join SENSE and description of your intended contribution to the team) to the Enterprise advisor. If approved by the Enterprise Executive Board, contact the instructor to sign the Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register. Returning students **do not** need this form signed by the Enterprise Advisor. Returning members will need to work with the ME academic advisors to enroll them in the appropriate enterprise course. However, the registration procedures for ENT4950 (see ENT 4950 INSTRUCTIONS on page 6/appendix) still apply to returning students.

Supermileage Systems (SSE, L13) – Advisor: Mr. Rick Berkey, M&M 722E, rjberkey@mtu.edu <http://sse.enterprise.mtu.edu/>

Development and construction of innovative, extremely energy-efficient vehicles for the SAE Supermileage and Shell Eco-marathon Americas competitions. Supermileage Systems is a multidisciplinary student-led organization where team members gain valuable experience in leadership, teamwork, communication, project management, and vehicle development. Primary focus areas include: body/chassis design, powertrain development, and electrical/control systems. In addition to engineering experience, team members also develop business acumen through active participation in organizational support teams. The Supermileage competition focuses on optimization of a four-cycle internal combustion engine whereas Shell Eco-marathon allows for a broader range of propulsion types including battery electric vehicles (BEV). **Registration:** To join the Enterprise new members need to complete the online application form here - <https://forms.gle/2L4B9qiKRiPhevjE9> and returning members will need to work with the ME academic advisors to enroll them in the appropriate enterprise course. The academic advisor will simply register students for each project semester course except ENT4950 (see ENT 4950 INSTRUCTIONS on page 6/appendix).

Velovations (L31) –Advisor: Mr. Steve Lehmann, M&M 344, sdlehman@mtu.edu <http://velovations.enterprise.mtu.edu>

Velovations works on bicycle related projects to develop new products and processes. Focus on product development from customer need, through product/process design, testing, manufacturing, supply chain management, marketing, and distribution. **Registration:** Instructor (Enterprise advisor) approval. Submit a signed Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval form to register for each project semester course (except ENT4950, see ENT 4950 INSTRUCTIONS on page 6/appendix).

Other Enterprise teams (Home Department) – Verify that ME project work is/will be available

- Alternative Energy Enterprise (AEE, Chemical Engineering, L23)
- Built World Enterprise (Civil & Environmental Engineering, L26)
- Efficiency Through Engineering and Construction (ETEC, School of Technology, L14)
- General and Expedition Adventure Research (GEAR, Engineering Fundamentals, L34)
- Green Campus Enterprise (Civil & Environmental Engineering, L30)
- Hot Forest Enterprise (College of Forestry, L35)
- Humane Design Interface Enterprise (HIDE, Computer Science, L19)
- Open Source Hardware (OSHE, Materials Science and Engineering, L33)
- Wireless Communications (WCE, Electrical & Computer Engineering, L03)

Any Enterprise team **may** have acceptable capstone project work for ME students, but students must verify this prior to starting ENT3950 with the Enterprise advisor. Consultation with the ME-EM department for evaluation of example possible capstone projects (ENT4950/4960) is highly recommended before adding ENT3950.

Team web pages available through <http://www.mtu.edu/enterprise/>

Declaring the Enterprise Concentration

Students must declare the BSME-Enterprise Concentration (EMEE). Visit <https://www.mtu.edu/registrar/students/major-degree/curriculum/index.html> for instructions (update major). This will ensure that the BSME-Enterprise Concentration degree audit is used to verify graduation requirements. Declaration of the concentration is appropriate when the student has completed one or more project semesters with an Enterprise team, intends to complete the concentration requirements, and before enrollment in ENT4950.

Project Credit Courses

Getting Started

- **ENT 1960** – Project work (first semester of team-specific Enterprise participation) – 1 credit. Intended for second semester of the first year. **Only applies to the BSME degree as a free elective.** Student may be required to meet team-specific criteria prior to enrollment. First-year students should not join an enterprise in their first semester on campus. It may be appropriate for transfer students to join right away, please see an academic advisor.

Project semesters not required for BSME Enterprise concentration

(In excess of 4-semester minimum commitment to team)

- **ENT 2950** – Project work – 1 credit. Intended for first semester of the second year and/or when a student has six semesters remaining until graduation (when enrolled in Mechanical Engineering Practice I, MEEM2901). May be used as an Enterprise module. Student may be required to meet team-specific criteria prior to enrollment.
- **ENT 2960** – Project work – 1 credit. Intended for second semester of the second year and/or when a student has five semesters remaining until graduation (when enrolled in Mechanical Engineering Practice II, MEEM2911). May be used as an Enterprise module. Student may be required to meet team-specific criteria prior to enrollment.
- **ENT 3980** – Project work – 1 credit. Pre-capstone project semester. Intended for students that have completed ENT3950 and ENT3960, but lack the required pre-reqs to enroll in ENT 4950. May be used as an Enterprise module twice (repeatable). Student may be required to meet team-specific criteria prior to enrollment.
- **ENT 4961** – Project work – 1 credit. Post-capstone project semester. Intended for students that have completed ENT 4950 and ENT 4960 with the same Enterprise team. May be used as an Enterprise module. Student may be required to meet team-specific criteria prior to enrollment.

Project semesters required for the BSME-Enterprise Concentration

(Minimum four semesters must be with the same Enterprise team)

- **ENT 3950** – Project work – 1 credit. Intended for first semester of the third year and/or when a student has four semesters remaining until graduation (when enrolled in Mechanical Engineering Practice III, MEEM3901). Student may be required to meet team-specific criteria prior to enrollment.
- **ENT 3960** – Project work – 1 credit. To be taken after ENT 3950 during the second semester of third year and/or with three semesters remaining until graduation (when enrolled in Mechanical Engineering Practice IV, MEEM3911). **Students should also be set up for other capstone design readiness prerequisites required for ENT4950 (see below and Blue flowchart).** Student may be required to meet team-specific criteria prior to enrollment.
- **ENT 4950** – Capstone Project work – 2 credits. **The following are required *prior* to being registered in ENT 4950.**
 1. **Satisfy pre-requisite requirements:**
 - **EE 3010 (concurrent), ENT 3950 (same team), ENT 3960 (same team), MA 3710 (concurrent, or MA 2710 or MA 2720), MEEM 3400, MEEM 3600 (concurrent), MEEM 3201, MEEM 3750, MEEM 3901, MEEM 3911.**
 - For the Fall 2021, Spring 2022, and Summer 2022 semesters, students will be allowed to take MEEM 3201 and/or MEEM 3750 concurrently with ENT 4950. Both courses must be passed to move on to ENT 4960. Starting in Fall 2022, all students must have already passed MEEM 3201 and MEEM 3750 to begin ENT 4950.
 2. **FULL APPROVAL through online (Google Form) capstone registration process (see detailed instructions in appendix).**

Student may also be required to meet team-specific criteria prior to enrollment.

- **ENT 4960** – Capstone Project work – 2 credits. The above ENT4950 project submission should also define this course content as the second capstone project semester, although separate Enterprise advisor (instructor) approval may be required for ENT4960 registration. Student may be required to meet team-specific criteria prior to enrollment. **The following are required *prior* to being registered in ENT 4960.**
 1. **Satisfy pre-requisite requirements:**
 - **EE 3010, ENT 4950 (same team), MA 3710, MEEM 3201, MEEM 3600, MEEM 3750**
 - **EE 3010, MA 3710, MEEM 3201, MEEM 3600, and MEEM 3750 cannot be concurrent).**
 2. **FULL APPROVAL through online (Google Form) capstone registration process (see detailed instructions in appendix). This is only needed for ENT 4960 IF THE INITIAL VERIFICATION OF SENIOR DESIGN OBJECTIVES (FOR ENT4950) WAS FOR A SINGLE-SEMESTER PROJECT.**

NOTES:

- **The four required project semesters on the same enterprise team are not necessarily required to be completed in consecutive semesters.** Any semesters of non-participation due to co-op, study abroad, etc. should be coordinated by the student with the Enterprise advisor. Summer project work is acceptable with Enterprise Advisor approval.
- Amended capstone submissions should be prepared and submitted to the ME Advising Center as appropriate if significant changes to the approved scope or deliverables of the capstone project are made during either senior capstone design project semester. These changes will also require ME-EM department review and approval. The final project brief on file at the conclusion of the capstone project semesters must represent the project and deliverables as completed by the student.
- All Mechanical Engineering Undergraduate Enterprise Enrollment (Enterprise Advisor) Approval forms required for registration into a given project semester must be fully and accurately completed by the student (M number, name, course number, CRN and lab section number for specific team section for requested semester, Enterprise name, and semester) before submission to the ME Advising Center for registration. An Enterprise advisor may send an ME academic advisor an email to approve enrollment in place of the signed enrollment form as long as the appropriate student and section information is included.

Enterprise Modules

- 1-2 credits each (mostly 1 credit each)
- 3 total credits required
- Specific modules may be restricted by class standing, may require instructor approval for registration, may have pre-requisites, and/or may be offered in only one semester per academic year or not at all. Please see Banweb for course descriptions and any restrictions.
- See notes on BSME-Enterprise Concentration (Blue) flowchart reverse side/page 2 for a list of approved modules for ME majors.
- A total of 2 credits of UN3002 and/or UN3003 (co-op credits) may be used as Enterprise modules for ME majors (2 of the 3 module credits may be co-op credits).

This set of guidelines should answer many student questions regarding participation in the Enterprise program and incorporating that participation into the BSME curriculum. Students must take responsibility for being proactive and having a good understanding of their current status, progress, and overall academic plan towards graduation. The ME academic advisors are available for assistance.

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Appendix:

Pg. 9: ENT 4950/4960 Enterprise Capstone Credits Online (Google Form) Registration Process Detailed Instructions

Pg. 10: Abstract/Project Brief Template for Enterprise Capstone Registration Process

Pg. 11: ME Enterprise Enrollment (Enterprise Advisor) Approval Form for Enterprise Team Project Semester Registration (Non-Capstone Semesters)

Pg. 12-14: Updating your major to add an Enterprise Concentration (Declaring the Enterprise Concentration)

Mechanical Engineering – ENT 4950/4960 Enterprise Capstone Credits Online (Google Form) Registration Process, Detailed Instructions

The Enterprise Capstone Credits Online Registration Process must be fully completed by each individual BSME-Enterprise Concentration (EMEE) student prior to registering for ENT 4950. The purpose of this process is to ensure that the student's participation in the Enterprise program represents a culminating design experience as required by ABET (equivalent to ME-EM Senior Capstone Design). The procedure to be followed by ME students is provided below.

Students should consult with their Enterprise team advisor when defining their capstone-equivalent project. Project submissions must be approved by both the Enterprise team advisor and the ME-EM Associate Chair for Undergraduate Studies prior to course enrollment. The student will be enrolled in ENT 4950 when the below process is complete. Dual degree students need departmental approval from both applicable departments. **Department approval must come from student's major department(s)**, not the department housing the enterprise team (if different).

The following steps are required prior to enrollment in ENT 4950 (and ENT 4960 if the original ENT 4950 project submission was only for one semester):

1. Start the Enterprise Capstone Credits Online (Google Form) Registration Process by going to <https://www.mtu.edu/enterprise/team-resources/>
 - May require SSO login.
 - Click on Forms menu.
 - Click on 'ENT4950 Registration Form (Electrical & Computer Engineering, Software Engineering, Civil & Environmental Engineering, Mechanical Engineering, Applied Computing majors only)'
 2. An academic advisor will verify the following senior design readiness (ENT 4950) pre-requisites are satisfied:
 - EE 3010 (concurrent), ENT 3950 (same team), ENT 3960 (same team), MA 3710 (concurrent, MA 2710 or MA 2720 are OK too), MEEM 3400, MEEM 3600 (concurrent), MEEM 3201, MEEM 3750, MEEM 3901, MEEM 3911.
 - For the Fall 2021, Spring 2022, and Summer 2022 semesters, students will be allowed to take MEEM 3201 and/or MEEM 3750 concurrently with ENT 4950. Both courses must be passed to move on to ENT 4960. Starting in Fall 2022, all students must have already passed MEEM 3201 and MEEM 3750 to begin ENT 4950.
 - At least two semesters of previous ENT project credit are required for ENT4950 readiness (typically these are ENT 3950/3960, but ENT 2950/2960 can be used as necessary). **These prior semesters must be on the same Enterprise team as planned for ENT4950/4960** (4 total semesters minimum on the same Enterprise team including the capstone project semesters).
 3. To be approved, the submitted abstract/project brief must follow the current, required template for ME students, located here: <https://www.mtu.edu/mechanical/undergraduate/advising/docs/ent4950-abstract-template.docx>

The project defined in this document should encompass both semesters of the project (ENT 4950 and 4960). Students working on the same project may submit the same project brief but must submit individual Google forms.
 4. When department approval is received, an academic advisor will enroll the student in ENT4950 and the student will be notified via email. Students will not be enrolled in ENT4950 prior to the completion of this process.
- The approved project brief (approved revision, if applicable) will be retained on file electronically in the ME Advising Center and will also be submitted to the Enterprise program office. It is recommended that this process be completed during the semester prior to taking ENT4950 in order to facilitate the registration process. The latest the project should be submitted is the end of the first week of classes of the semester in which ENT4950 is to be completed. **Submissions will not be accepted after 5:00pm on the Friday of the 3rd week of the planned enrollment semester. This is a hard deadline.** Students will not be added to ENT 4950 or 4960 if their project is submitted after this date and time.
 - All that is typically required for ENT 4960 registration for the second semester of the capstone-equivalent project is a signed Enterprise Enrollment (instructor) Approval form or equivalent (email). However, if there are any significant changes to the project definition, or **if the original submission did not cover the second semester of the project, the above department approval process will be required for ENT 4960 as well.**
 - **PLEASE NOTE: MEEM 3201 AND MEEM 3750 ARE PREREQUISITES FOR ENT 4960 (NOT ALLOWED CONCURRENTLY). Students enrolled in MEEM 3201 and/or MEEM 3750 concurrently with ENT 4950 may not continue to ENT 4960 if either course is failed (also applies to MEEM 4911).**
 - Recognizing that it may not be possible to accurately and precisely predict the design project progress/outcome in the above timeframe (i.e., the design project scope and/or deliverables may change over the course of the two project semesters), amended project briefs must be prepared and submitted to the ME Academic Advising Center, if necessary, due to significant changes in the project. **The project on file at the conclusion of the Enterprise project course sequence must represent the project and deliverables as completed by the student.**

Questions can be directed to Ryan (ratowles@mtu.edu) or Tricia (pmstein@mtu.edu) in the ME Advising Center (204/205 MEEM, inside the ELC).

Abstract Template for Verification of Senior Design Objectives through Enterprise Experience

- This format must be followed for ME students submitting projects for approval, regardless of which Enterprise team they belong to.
- This template is available for download from the ME Advising page under 'Forms and Worksheets' at:
<http://www.mtu.edu/mechanical/undergraduate/advising/docs/ent4950-abstract-template.docx>

Michigan Tech Enterprise Project Brief for MEEM Capstone

Topic

Project Topic Here

Objective:

One sentence project objective

Background

concise background of problem domain ...

What is driving the need...?

Include photo

Project Scope

basic project scope here, maybe bullets of goals, specifics, etc.

rough definition of design space...

desired skill sets on team – curricula involved, grad student support needed?..

describe focus of team

Project Goals

- bullet 1 with sub-bullets:
 - desired outcome
 - design for X
 - performance goals
 - etc...
- some analysis deliverables along with design prototype, etc....
- goal 3
- goal 4
- etc.....
-

Sponsor Can Provide:

- any special information, background, hardware, specialized testing eqpmnt. etc.
- anything in existence that may support project goals
- bullet 2
- bullet 3
- etc....

Timing

Project Start: Thursday of Week 1 (Semester I)

Project Completion: Finals of Week (Semester II)

Michigan Tech Enterprise Project Brief for MEEM Capstone

Preliminary project milestones for ENT4950	
Week 1	Begin semester
Week 2	Initial contact with advisor and sponsor
Week 6	Draft project plan complete
Week 7	Project plan approved
Week 11	Mid-semester design review, concepts review
Week 12	Concept selection complete
Exam week	Panel Review

Preliminary project milestones for ENT4960	
Week 1 - Monday	Begin semester
Week 4	Alpha proto near completion, begin evaluation
Week 8	Alpha proto complete, some testing and revision
Week 14	Final documentation and presentation

ME Enterprise Enrollment Form for Enterprise Team Project Semester (Non-Capstone) Registration

- ☐ Fill out completely with M number, course number, CRN and lab section number, Enterprise name, semester, and Enterprise advisor signature.
- ☐ May be replaced with an email from the Enterprise advisor that includes all the information on the form.

****This form cannot be used for ENT4950 enrollment****

**Michigan Tech Mechanical Engineering Undergraduate
Enterprise Enrollment (Enterprise Advisor) Approval**

01/24/2020

Personal Information

M Number		Name (please print)	
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Course Information

Semester / Year		Course Number (ENT XXXX)	
CRN # (5-digit)		Section Number (LXX)	
Enterprise Name			

Reference ME Enterprise Enrollment Guidelines for correct course number to be enrolled.

Enterprise Advisor Approval Signature

Date

This form to be returned to the ME Advising Center by Friday of 1st week (late-add form required after this date). Academic Advisors will enroll the above student with this signed approval form.

How to Declare an Enterprise Concentration (EMEE)

Any minor or concentrations add or change requests will become effective the current semester, regardless of when submitted.

Curriculum add or change requests require advisor approval. Please contact the advisor of the major/minor/concentration you are adding **PRIOR TO** using this request system. Dropping a double major, second degree, and/or minor does not require advisor approval.

- 1: Go to the [Current Students](#) tab of [MyMichiganTech](#) and select [Request to change major/minor/concentration](#) under **Academic Programs and Advisors**:

The screenshot shows the MyMichiganTech student portal. The top navigation bar includes links for Home, Community, and various student services. The 'Current Students' tab is highlighted. The main content area is divided into several sections: Announcements, My Status, Quicklinks, Personal Information, and Academic Programs and Advisors. The 'Academic Programs and Advisors' section lists various programs and advisors, with the link 'Request to change major/minor/concentration' circled in red.

Attempted Credits	Earned Credits	GPA Credits	GPA
Cumulative - UG	18/18	18/18	3.00
Management	18/18	18/18	3.00

You will be brought to the curriculum change portlet home page. This page lists your current degree information and any recent curriculum change requests.

The curriculum change portlet home page allows you to select Update Major and use it to update/add a concentration

Update Major – may be used to update your major, concentration, and/or minor

The screenshot shows the MyMichiganTech interface. At the top, there's a navigation bar with 'Home Community' and various links like 'Welcome', 'Prospective Student', 'Chat with Admissions', 'Current Students', 'Financial Aid', 'Huskycard Photo Upload', 'Housing', and 'Secure Message'. Below this, there's a section for 'Current Academic Programs' showing 'Primary Degree - BS' with 'Major - Management' and 'Major - Marketing'. To the right of this section is a 'Request History' table with columns 'Action', 'Degree', 'Result', and 'Decision Comments'. The 'Request History' table currently shows 'None'. In the top right corner, there are links for 'Update Major' and 'Update Minor'. A red circle highlights the 'Update Major' link, with a callout box explaining its function. Another red circle highlights the 'Current Academic Programs' section, with a callout box stating it shows 'Your current degree information'. A third red circle highlights the 'Request History' section, with a callout box stating it shows 'Any recent curriculum change requests'. A fourth red circle highlights a blue question mark icon next to the 'Request History' section, with a callout box stating 'Help text is available by clicking on the blue question marks. A box with help text will appear:'. Below the main screenshot, a smaller screenshot shows the help text box that appears when the question mark icon is clicked. The help text box is titled 'Help - Google Chrome' and contains the following text: 'Summary of your recent requests. If a request is 'Pending,' the advisor decision has not yet been made and you will not be able to make additional requests. If a request is 'Approved' Pending Update,' the advisor has approved the request, but the Registrar's Office is processing your student record curriculum change.' There is a 'Close' button at the bottom of the help text box.

Current Academic Programs ⓘ
Primary Degree - BS
Major - Management
Major - Marketing

Request History ⓘ

Action	Degree	Result	Decision Comments
None			

Update Major Update Minor

Help text is available by clicking on the blue question marks. A box with help text will appear:

Help - Google Chrome
about:blank
Summary of your recent requests. If a request is 'Pending,' the advisor decision has not yet been made and you will not be able to make additional requests. If a request is 'Approved' Pending Update,' the advisor has approved the request, but the Registrar's Office is processing your student record curriculum change.
Close

Update Major – Adding Additional Concentrations

To update your concentration, use the 'Update Major' option. You will be brought to the **Update Major Request** screen. Use the **Add a Concentration** Button:

- 1.) Select the Add a Concentration Button
- 2.) A **New Concentration** pulldown will appear – Select **Engineering Enterprise**
- 3.) Click **Submit**

The screenshot shows the 'Update Major Request' form. The 'Select Major' dropdown is set to 'Primary Degree (BS) - Mathematics'. Below it are 'Add Major' and 'Change Major' buttons. A 'Drop Major' checkbox is present. The 'Current Concentration' dropdown is set to 'Business Analytics'. The 'New Concentration' dropdown is open, showing 'Applied/Computational' as the selected option. A red circle highlights the 'Add a Concentration' button, and a red circle highlights the 'New Concentration' dropdown. Red arrows point from text boxes to these elements.

2.) Select the new concentration from the pulldown menu

1.) Select **Add a Concentration**

The screenshot shows the 'Update Major Request' form. The 'Select Major' dropdown is set to 'Primary Degree (BS) - Mechanical Engineering'. Below it are 'Add Major' and 'Change Major' buttons. A 'Drop Major' checkbox is present. The 'Current Concentration' dropdown is set to 'Engineering Enterprise'. Below it is an 'Add a Concentration' button. The 'Update Minor Request' section has an 'Add a Minor' button. The 'Request Notes' section has a text area with the word 'test'. A red circle highlights the 'Submit' button, and a red arrow points from a text box to it.

3.) Click **Submit**